

**DERMATOLOGY NURSES' ASSOCIATION
POLICY/PROCEDURE**

Policy No.	14.5
Page 1 of 1	
Original Date: 4/93	
Revised: 6/98; 1/05; 8/05; 10/05	
Reviewed: 10/04	

ROLE DESCRIPTION: IMMEDIATE PAST PRESIDENT

PURPOSE AND OBJECTIVES:

Provide experienced input to the Board of Directors

Serve as a resource to the Board of Directors

REQUIREMENTS AND SELECTION:

- A. Nurse member of DNA; DNC or DCNP preferred.
- B. Automatic ascendancy to position once elected by the membership.

DUTIES AND RESPONSIBILITIES:

- A. Serve the Board of Directors in an advisory position with voting privileges.
- B. Serve as Board Liaison to assigned DNA representatives/committees and provide feedback to the Board.
- C. Serve as Chairperson of assigned committee(s) and provide written board reports and additional feedback as required.
 - 1. Collate and present yearly management evaluation at Fall BOD meeting
 - 2. Attend the following meetings:
 - a. All Board of Directors meetings
 - b. National Convention
- D. Responsible for additional duties as assigned.
- E. Past Presidents of the Dermatology Nurses' Association (DNA) will be ineligible to seek nomination and election by the general membership to the Board of Directors once they have served as President of the Association.
- F. Past Presidents may be called upon by the current President to serve in an interim capacity if a vacancy occurs on the Board of Directors.
- G. Past Presidents will be responsible for contributing to the whole good of the Association such as identifying new leaders, mentoring, lecturing, contributing articles to current DNA publications, and serving on Committees and Task Forces.

Approved by the Board of Directors: October 2005