



NURSE PRACTITIONER SOCIETY (NP Society) OF DNA EXECUTIVE COMMITTEE

PURPOSE: To continually promote the philosophy, purpose and objectives of the NP Society of the Dermatology Nurses Association.

COMMITTEE MAKEUP

The NPS Executive Committee structure will consist of a Chair, Incoming Chair and an Immediate Past Chair. The triad will oversee specific subcommittees linked to each strategic goal. Subcommittee chairs will report to the NP Society Executive committee. The Committee Chair will report to the DNA Board of Directors.

DUTIES AND RESPONSIBILITIES OF COMMITTEE MEMBERS

1. Develop an annual business plan utilizing the strategic plan for DNA as it relates to the NPS.
2. Approve the establishment of new subcommittees or task forces and appoint chairs to accomplish projects or goals of NP Society.
3. Be familiar with all NP Society policies and guide subcommittees as to proper policy and procedure.

DUTIES AND RESPONSIBILITIES OF CHAIR

1. Serve as representative and spokesperson for the NP Society.
2. Develop an agenda for NP Society business meeting at annual convention and preside over meeting.
3. Appoint the Chair and Incoming Chair for the NP Forum and provide oversight to the NP Forum planning committee.
4. Communicate with the DNA Board Liaison to the NP Society and submit reports for DNA board meetings as requested.
5. Write the "NP Society Update" for each issue of the Focus Newsletter, on the NP Web site or through broadcast e-mails at least twice per year and when deemed necessary.
6. Plan agenda for regular meetings with the NP Society Committee and subcommittees as needed.
7. Attend the annual convention and other travel as deemed necessary and approved by the DNA Board of Directors.

TIME COMMITMENT

1. Variable

REQUIREMENTS AND SELECTION

1. Member of the NPS of the DNA.

2. DCNP or certification eligible preferred.
3. Demonstrate qualities of professionalism and commitment to furthering the mission of the DNA.
4. Ability to meet deadlines.
5. Automatic ascendancy to position once appointed by the DNA President to serve a three-year term as Incoming Chair, Chair, Immediate Past Chair respectively.